



Completing The Excel Center Online Registration

If you are a new adult student and do not have an existing ParentVUE account, click “Create a New Account”. If you have an existing ParentVUE account, login with your ParentVUE account or contact the school for your activation key to activate it.

This is a screenshot of the ParentVUE login page. At the top, it says 'Login' in a grey bar. Below that, the text 'Arizona Goodwill Education Services' is displayed in purple. There are two input fields: 'User Name:' and 'Password:'. To the right of the password field is a link that says 'Forgot Password'. Below the input fields is a blue 'Login' button. At the bottom right, there is a 'More Options' link with an upward arrow. At the very bottom, there are two links: 'Create a New Account' with a yellow power icon and 'Forgot Password' with a red padlock icon. A footer bar at the bottom contains the text 'English | Español | German | Vietnamese | Russian'.


Answer the three questions.
Once complete, click “Continue”

This is a screenshot of a registration page with three questions. At the top, a light blue box contains the text 'Please answer the following question(s) before proceeding.' The first question is 'Is this the first time you are requesting a ParentVUE account with the The Excel Center?' with radio buttons for 'Yes' and 'No'. The second question is 'Have you EVER had a student attend any school or program within the The Excel Center?' with radio buttons for 'Yes' and 'No'. The third question is 'Do you have a sibling who CURRENTLY attends any school or program within the The Excel Center?' with radio buttons for 'Yes' and 'No'. At the bottom, there are two buttons: a blue 'Continue' button and a white 'Return to login' button.

Read through and if you agree with our Privacy Statement, click “I Accept” to continue.

Step 1 of 3: Privacy Statement

Read through the following Privacy Statement and click the Accept button to agree to the privacy agreement

 If you have one or more students already enrolled in the district, you need to use your existing ParentVUE account.

ParentVUE/StudentVUE Use Agreement
ParentVUE and StudentVUE are internet-based applications that provide access to education records for parent/guardian and students of the district through a secured Internet site. All parents/guardians and students who wish to use ParentVUE or StudentVUE must comply with the terms and conditions in this Agreement.

A. Rights and Responsibilities
Access to ParentVUE/StudentVUE is a free service offered to all current students and parents/guardians of district students. Access to student information through ParentVUE/StudentVUE is a privilege, not a right. A parent/guardian will be authorized to activate a ParentVUE account only after the student is enrolled in the district. Once a student withdraws or graduates, ParentVUE access to that student's education records will be inactivated. Parents/guardians and their student(s) must practice proper and ethical use of ParentVUE.

Clicking I Accept means that you agree to the above Privacy Statement.

Enter your name and email address information along with the characters in the picture. Once complete, click “Continue to Step 3”.

Step 2 of 3: Create Your Account



Please enter your first name, last name, and your email address

First Name

Last Name

Email Address

Confirm Email Address

  Type the characters you see in this picture


Click  and **close** the browser window.

Step 3 of 3: Complete Account Creation

Thank you for creating your account. You will receive an email shortly that will contain a link that will allow you to complete your account creation and begin the enrollment process.

[Return to login](#)

Check the email address used to register the account and locate the “ParentVUE Registration” message. Click the “[here](#)” link in the email to proceed with the account setup.


Message sent from Arizona Goodwill Education Services

Hi Michael,

Welcome to the ParentVUE online registration portal. Click [here](#) to complete the account creation process and begin online registration.

This is an automated email. Please do not reply to this message.

Enter the your email address along with the desired password. Confirm the password and Click “Save And Continue” once complete.

Create Password

Michael Knight (michaelknight@mailpremium.net)
Please choose a login and enter your password to complete account creation and begin the online enrollment process.

User ID

Password

Confirm Password

If you forget your user ID or password, the login information can be emailed to you from the 'Forgot my password' link on the login page.

[Save and Continue](#)

Select Begin New Registration.

You will be entering information for 2022-2023 The Excel Center Online Registration

Begin New Registration >

Review the **Welcome** section and click “Continue”.

The Excel Center
Online Registration

Introduction

Family

Parent/Guardian

Emergency

Students

Review/Submit

Delete OLR

INTRODUCTION

2022-2023

Arizona Goodwill Education Services
Good morning, Michael Knight, 3/22/2023

Welcome

Information

Welcome to The Excel Center's Online Registration

The Excel Center High School online registration will guide you through the entire registration process. If you have any questions, please contact our district office at 623-535-4401.

Proof of Residency

In order to register yourself or an incarcerated adult student in The Excel Center, you must provide at least one (1) acceptable document outlined on the Arizona Department of Education Arizona Residency Documentation Form. This documentation can be uploaded during this online registration process or hand delivered to the school office.

Immunization Records

All students entering Arizona public schools are required by law to be immunized prior to the start of classes. Proof of immunization or a signed waiver is required by the first day of attendance. Proof of immunizations must include the name of the person, the birth date, the type of vaccine administered, and the month, day and year of each immunization. Immunizations are available at no cost through the County Health Department. Call the Immunization Hotline at 602-935-6767 for dates and locations.

Proof of Age and Identity

A.R.S. 15-828 requires the school to obtain acceptable proof of age and identity for each student enrolling. In compliance with federal, state, and district guidelines, all students are enrolled using the legal name on the student's birth certificate UNLESS there has been a court-ordered name change and a photocopy of the name change has been provided at enrollment. (You have 30 days after enrollment to provide one of the acceptable documents of proof of age and identity as outlined in A.R.S. 15-828.) This documentation can be uploaded during this online registration process or hand delivered to the school office.

Legal guardianship

If the student is an incarcerated adult, please provide a copy of the legal documentation of guardianship. Please see acceptable documents for the following scenarios below, if applicable to the student:

- Amended birth certificate - An adoption has taken place, it has been reflected with an amended birth certificate, and student lives with the adoptive parents as listed on the amended birth certificate.
- Legal documentation of guardianship - The student lives with one custodial parent as the result of a divorce.
- Legal documentation of guardianship - The student lives with anyone else, i.e. grandparents, aunt, uncle, sibling, friends or other relatives. The school must have a photocopy of the court papers granting guardianship within 30 days of registration.

These documents can be uploaded during this online registration process or hand delivered to the school office.

Throughout the The Excel Center Online Registration process, you will be presented with a variety of information to enter. Many Steps will have required fields marked by an asterisk (*). You must enter information into these fields before you will be allowed to continue.

Continue

Enter your First and Last name in the Electronic Signature field.

Click “Save And Continue” once complete.

The Excel Center
Online Registration

Introduction

Family

Parent/Guardian or
Adult Student

Emergency

Students

Review/Submit

Delete OLR

INTRODUCTION

2022-2023

Arizona Goodwill Education Services
Good morning, Michael Knight, 3/22/2023

Signature

Please enter your first and last name below **EXACTLY** as it appears in the upper right corner.

No school owned and operated by Arizona Goodwill Education Services discriminates on the basis of race, religion, gender, color, national or ethnic origin, and disability in administration of its educational policies, admissions policies, scholarships or other Excel Center administered programs.

By typing your name below and pressing the button at the base of the page you attest that you are the account holder, are authorized to provide the information and agree that the information provided is accurate to the best of your knowledge and you are giving The Excel Center permission to contact you.

Electronic Signature *
Michael Knight

Save And Continue >

On the “Family – Home Address” screen, enter your address in the fields provided. Click “Save And Continue” once complete.

The screenshot shows the 'Home Address' screen in the 'The Excel Center Online Registration' system. The user is logged in as Michael Knight on 3/22/2023. The progress bar indicates 33% completion. The left sidebar shows the 'Family' section with options: Introduction, Family, Parent/Guardian or Adult Student, Emergency, Students, Review/Submit, and Delete OLR. The main content area has a title 'Home Address' and an 'Instructions' box. The instructions state: 'Please enter your address in the fields below. As an example, and address of 4837 E McDowell Rd., Phoenix, AZ 85008 would be entered as follows: Street Number = 4837, Direction = E, Street = McDowell, Type = Rd, City = Phoenix, State = AZ, Zip Code = 85008. If prompted to select a Date of Address change, please enter the date you moved in at your current address.' Below the instructions are input fields for Street Number (7960), Direction (W), Street (Osborn), Type (Rd), Unit Type, and Unit Number. There are also fields for City (Phoenix), State (AZ), and Zip Code (85033) with a '+4' field. A summary box shows the address as entered: '7960 W Osborn Rd, Phoenix, AZ 85033'. A 'Save And Continue' button is at the bottom right.

On the “Family – Mail Address” screen, select the checkbox if the mail and home address are the same. If your mailing address is different, complete the fields provided and Click “Save And Continue” once complete.

The screenshot shows the 'Mail Address' screen in the 'The Excel Center Online Registration' system. The user is logged in as Michael Knight on 3/22/2023. The progress bar indicates 100% completion. The left sidebar is the same as the previous screen. The main content area has a title 'Mail Address' and an 'Instructions' box. The instructions state: 'If mail address is different from home, uncheck the box and enter your address in the fields below. As an example, and address of 4837 E McDowell Rd., Phoenix, AZ 85008 would be entered as follows: Street Number = 4837, Direction = E, Street = McDowell, Type = Rd, City = Phoenix, State = AZ, Zip Code = 85008. If prompted to select a Date of Address change, please enter the date you moved in at your current address.' Below the instructions is a checkbox labeled 'Mail address is the same as home address'. Below this is a section for entering a different address, starting with '- OR -' and followed by input fields for Box Type, Street Number (7960), Direction (W), Street (Osborn), Type (Rd), Unit Type, and Unit Number. There is also a checkbox for 'Is Private Mailbox'. Below these are fields for City (Phoenix), State (AZ), and Zip Code (85033) with a '+4' field. A summary box shows the address as entered: '7960 W Osborn Rd, Phoenix, AZ 85033'. At the bottom, there are '< Previous' and 'Save And Continue >' buttons.

Enter the demographic information for yourself as Adult Student,
Click “Save And Continue” once complete”

The screenshot shows the 'Demographics' step for a 'Parent/Guardian or Adult Student'. The progress bar indicates 25% completion. The user's name is Michael Knight, and the address is 7960 W Osborn Rd, Phoenix, AZ 85033. The left sidebar shows the navigation menu with 'Parent/Guardian or Adult Student' selected. The bottom right has buttons for '< Previous' and 'Save And Continue >'.

From this screen, the Adult Student information can be edited if needed.
Click “Save And Continue” once complete.

The screenshot shows the summary screen for the 'Parent/Guardian or Adult Student'. It displays the user's name (Michael Knight) and status (Complete). The left sidebar shows the navigation menu with 'Parent/Guardian or Adult Student' selected. The bottom right has buttons for '< Previous' and 'Save And Continue >'.

Enter your contact phone number(s) and email address.
Click “Save And Continue” once complete.

The screenshot shows the 'Contact Information' step for a 'Parent/Guardian or Adult Student'. The progress bar indicates 25% completion. The user's name is Michael Knight. The 'Phone Numbers' table shows one number: 602-515-1515, which is a mobile number. The 'Email Address' field contains michaelknight@mailpremium.net. The left sidebar shows the navigation menu with 'Parent/Guardian or Adult Student' selected. The bottom right has buttons for '< Previous' and 'Save And Continue >'.

From this screen, your information can be edited.
Click “Save And Continue” once complete.

The screenshot shows the summary screen for the 'Parent/Guardian or Adult Student'. It displays the user's name (Michael Knight) and status (Complete). The left sidebar shows the navigation menu with 'Parent/Guardian or Adult Student' selected. The bottom right has buttons for '< Previous' and 'Save And Continue >'.

Select “Add New Emergency Contact” to enter your emergency contact(s).

(Note: A **minimum of one emergency contact** is required and a maximum of four contacts can be entered per student.)

Click “Save And Continue” once complete.

The screenshot shows the 'EMERGENCY' section of the registration system. On the left, a sidebar lists navigation options: Introduction, Family, Parent/Guardian or Adult Student, Emergency (selected), Students, Review/Submit, and Delete OLR. The main content area is titled 'EMERGENCY' and includes a progress bar at 0%. Below the title, there is a message: 'Please add at least 1 emergency contacts. Please DO NOT include Yourself in this area. However, if you are a married student, please include Spouse as an Emergency Contact.' Below this message is a table with columns for First Name, Last Name, and Status. At the bottom of the table is a button labeled '+ Add New Emergency Contact'. At the very bottom of the page are two buttons: '< Previous' and 'Save And Continue >'. The top right corner of the page displays 'Arizona Goodwill Education Services', 'Good morning, Michael Knight, 3/22/2023', and '2022-2023'.

Enter the emergency contact’s first name, last name, and language.

Click “Save And Continue” once complete.

The screenshot shows the 'EMERGENCY' section with the progress bar at 25%. The main content area is titled 'Demographics: New Contact'. It contains three input fields: 'First Name *' with the value 'Tony', 'Last Name *' with the value 'Hawk', and 'Language *' with a dropdown menu set to 'English'. At the bottom of the form are two buttons: '< Previous' and 'Save And Continue >'. The sidebar and top navigation bar are the same as in the previous screenshot.

Enter the contact information for this emergency contact. Click “Save And Continue” once complete.

The screenshot shows the 'EMERGENCY' section with the progress bar at 100%. The main content area is titled 'Contact Information: Tony Hawk'. It contains four input fields: 'Home Phone' with the value '(602) 515 - 1516', 'Mobile Phone' with the value '(602) 515 - 1516', 'Work Phone' with the value '() - ', and 'Ext.' with an empty field. Below these fields is an 'Email Address' field with the value 'tonyhawk@skate.com'. At the bottom of the form are two buttons: '< Previous' and 'Save And Continue >'. The sidebar and top navigation bar are the same as in the previous screenshots.

Edit or add additional contacts as needed from this screen.

Click “Save And Continue” once complete” once all emergency contacts have been added.

The screenshot shows the 'EMERGENCY' section with the progress bar at 100%. The main content area displays a table with columns for First Name, Last Name, and Status. The table contains one row with the values 'Tony', 'Hawk', and a green 'Complete' button. Above the table are two buttons: 'Edit' and 'Delete'. Below the table is a button labeled '+ Add New Emergency Contact'. At the bottom of the page are two buttons: '< Previous' and 'Save And Continue >'. The sidebar and top navigation bar are the same as in the previous screenshots.

The “Students (adult student)” section will allow you to start entering your information. Click “Add New Student’ to begin.

The screenshot shows the 'STUDENTS' section of the 'The Excel Center Online Registration' portal. The left sidebar contains navigation links: Introduction, Family, Parent/Guardian or Adult Student, Emergency, Students (selected), Review/Submit, and Delete OLR. The main content area is titled 'STUDENTS' for the '2022-2023' school year. It includes a welcome message, a note about completing registration, and instructions on how to add or exclude students. Below this, there are two tables. The first table, 'Student enrolling for 2022-2023', has columns for First Name, Middle Name, Last Name, Gender, Grade, and Status, with an '+ Add New Student' button. The second table, 'Student to exclude from 2022-2023', has columns for First Name, Middle Name, Last Name, Gender, Grade, and Reason. At the bottom, there are 'Previous' and 'Save And Continue' buttons.

Enter the appropriate demographic data for yourself as the student and Click “Save And Continue” once complete.

The screenshot shows the 'DEMOGRAPHICS' section of the 'The Excel Center Online Registration' portal. The left sidebar is the same as the previous screenshot. The main content area is titled 'DEMOGRAPHICS' for the '2022-2023' school year, with a progress bar showing 4% completion. Below the title is the 'Demographics: New Student' form. It includes fields for First Name (Michael), Middle Name (empty), Last Name (Knight), Suffix (empty), Gender (Male), Birth Date (09/26/1982), Entering Grade (12), and Primary Address (Knight, Michael). There are also fields for Home Address (7960 W Osborn Rd, Phoenix, AZ 85033) and Mail Address (7960 W Osborn Rd, Phoenix, AZ 85033). A 'Maiden/Previous Name' field is empty. A checkbox 'No Middle Name' is checked. A dropdown 'I am 18 years of age or older?' is set to 'Yes'. At the bottom, there are 'Previous' and 'Save And Continue' buttons.

Select the term you plan on starting. Click “Save And Continue” once complete.

The screenshot shows the 'Term Selection' section of the 'The Excel Center Online Registration' portal. The left sidebar is the same as the previous screenshots. The main content area is titled 'DEMOGRAPHICS' for the '2022-2023' school year, with a progress bar showing 8% completion. Below the title is the 'Term Selection: Michael Knight' form. It includes a dropdown 'Please select term here:' set to 'School Year 2022-23 Term 4 - 4-24-2023'. At the bottom, there are 'Previous' and 'Save And Continue' buttons.

Complete the additional demographic information for yourself.
Click “Save And Continue” once complete.

The screenshot shows the 'Additional Information: New Student' form. The left sidebar has a progress indicator for 'Students' (12%). The form fields include: Birth Country (United States of America), Birth State (CA: California), Birthplace (City/Township/Province/State) (Los Angeles), and Birth verification document type (Certified copy of Birth Certificate). A 'Save And Continue' button is at the bottom right.

Arizona Goodwill Education Services
2022-2023

DEMOGRAPHICS 12%

Additional Information: **New Student**

Birth Country * United States of America

Birth State * CA: California

Birthplace (City/Township/Province/State) Los Angeles

Birth verification document type * Certified copy of Birth Certificate

* (If documentation other than a certified copy of a birth certificate is provided, such documentation must be accompanied by a notarized affidavit explaining the inability to provide a copy of the birth certificate.)

** (A letter from the authorized representative of an agency having custody of the pupil pursuant to title 8, chapter 2 certifying that the pupil has been placed in the custody of the agency as prescribed by law.)

Save And Continue

Enter your contact phone number(s) and email address.
Click “Save And Continue” once complete.

The screenshot shows the 'Contact Information: Michael Knight' form. The left sidebar has a progress indicator for 'Students' (16%). The form includes an 'Instructions' section and a 'Phone Numbers' table. The 'Phone Numbers' table has columns for Line, Primary, Type, Phone, Extension, Not Listed, Phone Communication, and Text Communication. A 'Save And Continue' button is at the bottom right.

Arizona Goodwill Education Services
Good morning, Michael Knight, 3/22/2023

DEMOGRAPHICS 16%

Contact Information: **Michael Knight**

Instructions

By providing a phone number, you give The Excel Center permission to contact you via call and text with reminders and updated information regarding your status and campus information.

By selecting YES below, I agree to receive phone calls and SMS/Text Messages from The Excel Center, to your landline and/or wireless number.

Phone Numbers

X	Line	Primary	Type	Phone	Extension	Not Listed	Phone Communication	Text Communication
<input type="checkbox"/>	1	<input type="checkbox"/>	Mobile	(602) 515 - 1519		<input type="checkbox"/>	Yes	Yes

+ Add New

Save And Continue

Answer the “McKinney Vento Eligibility Questionnaire” questions.
Click “Save And Continue” once complete.

The screenshot shows the 'McKinney Vento Eligibility Questionnaire: Michael Knight' form. The left sidebar has a progress indicator for 'Students' (20%). The form includes three questions: 'Is your address a temporary living arrangement?', 'Do you have any pre-school children at home?', and 'Are you a High School aged student who is currently living on your own?'. A 'Save And Continue' button is at the bottom right.

Arizona Goodwill Education Services
Good morning, Michael Knight, 3/22/2023

DEMOGRAPHICS 20%

McKinney Vento Eligibility Questionnaire: **Michael Knight**

Is your address a temporary living arrangement? *

Do you have any pre-school children at home? *

Are you a High School aged student who is currently living on your own? *

(unaccompanied youth also qualify for services under this law)

Save And Continue

Answer the Additional Demographic Information questions.
Click “Save And Continue” once complete.

The Excel Center Online Registration | Arizona Goodwill Education Services | 2022-2023

DEMOGRAPHICS 25%

Additional Demographics Information: **New Student**

Have you ever applied to The Excel Center before? * No

Are you currently attending a High School or High School Equivalency Program? * No

What is the highest level of education you have previously completed? * Attempted any High School Equivalency but did not complete

Do you have at least one parent who is a member of the Armed Forces on Active Duty? * No

*You must inform the School prior to attendance whether you have been convicted of a crime for which sex offender registration is required under A.R.S. § 13-3821. A conviction does not affect your enrollment status.

Are you listed on any federal or state sexual offender registry? * No

< Previous Save And Continue >

Select the Arizona Residency Affidavit document type you will be providing to the front office.
Click “Save And Continue” once complete.

The Excel Center Online Registration | Arizona Goodwill Education Services | Good morning, Michael Knight, 3/22/2023 | 2022-2023

DEMOGRAPHICS 33%

Arizona Residency Affidavit: **Michael Knight**

As the Student or Parent of an incapacitated adult child, I attest* that I am a resident of the State of Arizona and submit in support of this attestation a copy of the following document that displays my name and residential address or physical description of the property where the student resides:

- ☒ Valid Arizona driver's license, Arizona identification card or motor vehicle registration
- ☐ Valid Arizona address Confidentiality Program authorization card
- ☐ Real estate deed or mortgage documents
- ☐ Property tax bill
- ☐ Residential lease or rental agreement
- ☐ Water, electric, gas, cable, or phone bill
- ☐ Bank or credit card statement
- ☐ W-2 wage statement
- ☐ Payroll stub
- ☐ Certificate of tribal enrollment (506 form) or other identification issued by a recognized Indian tribe in Arizona
- ☐ Documentation from a state, tribal or federal government agency (Social Security Admin., Veteran's Admin., AZ Dept. of Economic Security)
- ☐ Temporary on-base billeting facility (for military families)
- ☐ I am currently unable to provide any of the foregoing documents. Therefore, I have provided a notarized affidavit signed by an Arizona resident who attests that I have established residence in Arizona with the person signing the affidavit.

*For members of the armed services, the provision of verifiable documentation does not serve as a declaration of official residency for income tax or other legal purposes. Armed service members may utilize a temporary on-base billeting facility as the address for proof of residency.

< Previous Save And Continue >

Answer the “How did you hear about us?” section.
Click “Save And Continue” once complete.

The Excel Center Online Registration | Arizona Goodwill Education Services | Good morning, Michael Knight, 3/22/2023 | 2022-2023

DEMOGRAPHICS 37%

How Did You Hear about us?: **Michael Knight**

How did you hear about us? (Check all that apply.)

- ☐ Radio
- ☐ Newspaper Ad
- ☐ Social Media
- ☐ Excel Center Community Event
- ☐ Television
- ☐ Internet Search
- ☐ Family or Friend
- ☐ Other

< Previous Save And Continue >

Complete the “Ethnicity & Race” questionnaire.

Note: More than one race can be selected if needed.

Click “Save And Continue” once complete.

The screenshot shows the 'ETHNICITY & RACE' section of the registration process. The progress bar is at 54%. The user is Michael Knight. The form asks 'Are you Hispanic or Latino?' with a dropdown menu. Below, it asks to provide information about race with checkboxes for Black, Asian, Pacific Islander, White, and Native American. A red note states: 'This page is optional and answering these questions will not affect your enrollment status.' Navigation buttons include '< Previous' and 'Save And Continue >'. The left sidebar shows the navigation menu with 'Students' selected.

Complete the “Language Survey” section. Click “Save And Continue” once complete.

The screenshot shows the 'LANGUAGE SURVEY' section. The progress bar is at 58%. The user is Michael Knight. The form asks 'What language do people speak in the home most of the time?' with a dropdown menu. It also asks 'What language do you speak most of the time?' and 'What language did you first speak or understand?' with dropdown menus. A red note states: 'Answering these questions will not affect your enrollment status.' Navigation buttons include '< Previous' and 'Save And Continue >'. The left sidebar shows the navigation menu with 'Students' selected.

Enter your physician (doctor) and dentist information. This section is optional.

Click “Save And Continue” once complete.

The screenshot shows the 'HEALTH' section. The progress bar is at 62%. The user is Michael Knight. The form asks for 'Physician' information (Name, Phone Number, Extension, Preferred Hospital) and 'Dentist' information (Name, Phone Number, Extension, Office). A red note states: 'This is optional and answering these questions will not affect your enrollment status.' Navigation buttons include '< Previous' and 'Save And Continue >'. The left sidebar shows the navigation menu with 'Students' selected.

Enter any notable health conditions for yourself. If you do not have any health conditions, click the “Student has no health conditions” checkbox.

Click “Save And Continue” once complete.

The Excel Center Online Registration

Arizona Goodwill Education Services
Good morning, Michael Knight, 3/22/2023

HEALTH 64% 2022-2023

Health Conditions: Michael Knight

Instructions

Please enter all known health conditions below. If you have no known health conditions, check the box and click Save and Continue to proceed.
If Health Condition is not in list, select Other and list Condition in the Comments area.
For Existing Only: If any of the information for your Health Condition needs to be changed, please contact the front office.

☐ Student has no health conditions

- OR -

Health Condition	Comment	Start Date	End Date
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[+ Add New Condition](#)

Answering these questions will not affect your enrollment status.

[< Previous](#) [Save And Continue >](#)

Enter any medication that will be provided to the school for administration and identify any notable medication the student receives at home. If the student does not take any medication, click the “Student has no medication” checkbox. Click “Save And Continue” once complete.

*Note: The school does not provide medication. **Medication that needs to be administered by the school must be provided by the student** to the school in its original packaging along with the appropriate consent form.*

The Excel Center Online Registration

Arizona Goodwill Education Services

HEALTH 79% 2022-2023

Medications: New Student

Instructions

Please enter Current Medications below. If no medication is needed check the box and click Save and Continue to proceed.
If medication is not listed below, select Other and list the medication as well as the reason/instructions it is being taken in the Reason/Instructions area.
For Existing Only: If any of the information for an existing Medication needs to be changed, please contact the Health Office.

☐ Student has no medication / I choose not to answer

- OR -

List any medications that need to be taken at school

Medication Name	Reason/Instructions
-----------------	---------------------

[+ Add New School Medication](#)

List any medications taken at home

Medication Name	Reason/Instructions
-----------------	---------------------

[+ Add New Home Medication](#)

Answering these questions will not affect your enrollment status.

[Save And Continue >](#)

Enter the Immunization section.
Click "Save And Continue" once complete.

The Excel Center Online Registration

Introduction ☒ Family ☒ Parent/Guardian or Adult Student ☒ Emergency ☒ **Students** ☒ Documents ☐ Review/Submit ☐ Delete OLR ☐

IMMUNIZATION 75% 2022-2023

Immunization: **Michael Knight**

Instructions

You can bring your immunization record in to our front office rather than inputting the information.

Do you have a Immunization or Medical/Religious Exemption?

	Dose 1	Dose 2	Dose 3	Dose 4	Dose 5
DTaP	MMDDYYYY	MMDDYYYY	MMDDYYYY	MMDDYYYY	MMDDYY
HBV	MMDDYYYY	MMDDYYYY	MMDDYYYY	MMDDYYYY	MMDDYY
HBV 2 Dose	MMDDYYYY	MMDDYYYY			
HepA	MMDDYYYY	MMDDYYYY	MMDDYYYY		
Hib	MMDDYYYY	MMDDYYYY	MMDDYYYY	MMDDYYYY	MMDDYY
Influenza	MMDDYYYY	MMDDYYYY	MMDDYYYY	MMDDYYYY	MMDDYY
IPV/OPV	MMDDYYYY	MMDDYYYY	MMDDYYYY	MMDDYYYY	MMDDYY
Meningococcal	MMDDYYYY	MMDDYYYY			
MMR	MMDDYYYY	MMDDYYYY	MMDDYYYY		
PCV13	MMDDYYYY	MMDDYYYY	MMDDYYYY	MMDDYYYY	MMDDYY
Rotavirus	MMDDYYYY	MMDDYYYY	MMDDYYYY		
Tdap	MMDDYYYY	MMDDYYYY	MMDDYYYY		
Varicella	MMDDYYYY	MMDDYYYY	MMDDYYYY	MMDDYYYY	MMDDYY
Varicella 13 +	MMDDYYYY	MMDDYYYY			

This page is optional and answering these questions will not affect your enrollment status.

[< Previous](#) [Save And Continue >](#)

Enter your Employment Information
Click "Save And Continue" once complete.

The Excel Center Online Registration

Introduction ☒ Family ☒ Parent/Guardian or Adult Student ☒ Emergency ☒ **Students** ☒ Documents ☐ Review/Submit ☐ Delete OLR ☐

INFORMATION RELEASE 25% 2022-2023

Employment Information: **Michael Knight**

Employment Status *

Employer Name

Salary/Wage per hour

Answering these questions will not affect your enrollment status.

[< Previous](#) [Save And Continue >](#)

Enter your previous school information. If possible please add their phone number.
Click "Save And Continue" once complete.

The Excel Center Online Registration

Introduction ☒ Family ☒ Parent/Guardian or Adult Student ☒ Emergency ☒ **Students** ☒ Documents ☐ Review/Submit ☐ Delete OLR ☐

PREVIOUS SCHOOLS ATTENDED 40% 2022-2023

Previous Schools Attended: **Michael Knight**

Instructions

Please list the following information for the most recent school you have attended.
If Home Schooled, enter that as the School Name.

	Line	School Name	City	State	Country	Grade	School Year Attended	Phone
<input type="checkbox"/>	1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

[+ Add New](#)

[< Previous](#) [Save And Continue >](#)

Enter the information in the “Special Services” section.
Click “Save And Continue” once complete.

The screenshot shows the 'SPECIAL SERVICES' section of the 'The Excel Center Online Registration' portal. The progress bar is at 31%. The user is logged in as Michael Knight on 3/22/2023. The section is titled 'Special Services: New Student'. Under 'Instructions', it says 'Please provide your special services history.' There are two dropdown menus: 'Have you ever been tested for special services or programs?' and 'Have you ever participated in special services or programs?'. A red note states 'Answering these questions will not affect your enrollment status.' At the bottom is a 'Save And Continue' button.

Answer the “Getting to School” section.
Click “Save And Continue” once complete.

The screenshot shows the 'TRANSPORTATION' section, specifically 'Getting to School: Michael Knight'. The progress bar is at 56%. The user is logged in as Michael Knight on 3/22/2023. The question is 'How are you planning to get to school?'. There are six checkboxes: 'Bus', 'Dropped off', 'Bike', 'Personal Vehicle', 'Walking', and 'Other'. A red note states 'Answering these questions will not affect your enrollment status.' At the bottom are '< Previous' and 'Save And Continue >' buttons.

Enter the School Selection.
Click “Save And Continue” once complete.

The screenshot shows the 'SCHOOL SELECTION' section. The progress bar is at 100%. The user is logged in as Michael Knight on 3/22/2023. The section is titled 'School Selection: Michael Knight'. Under 'Information', it says 'District does not have boundaries. Please select campus you will attend below:'. There is a 'Home Address' field with a location pin icon and the address '7960 W Osborn Rd, Phoenix, AZ 85033'. Below is a 'School Selection' dropdown menu with 'The Excel Center - Papago' selected.

If additional modifications/additions needed, select Edit and complete.

If the Status shows Complete, you can select “Save And Continue” once complete.

The screenshot shows the 'STUDENTS' section of the 'The Excel Center Online Registration' portal. The left sidebar contains navigation links: Introduction, Family, Parent/Guardian or Adult Student, Emergency, Students (highlighted), Documents, Review/Submit, and Delete OLR. The main content area is titled 'STUDENTS' and '2022-2023'. It includes instructions for new users and a table for student enrollment. The table has columns for First Name, Middle Name, Last Name, Gender, Grade, and Status. One student, Michael Knight, is listed with a status of 'Complete'. Below the table is an 'Add New Student' button. A section titled 'Student to exclude from 2022-2023' is also present. At the bottom, there are 'Previous' and 'Save And Continue' buttons.

First Name	Middle Name	Last Name	Gender	Grade	Status
Michael		Knight	Male	12	Complete

Upload all applicable documents for all students by **browsing to the file and clicking** [Upload](#) or indicate the items will be hand delivered to the school. Click “Save And Continue” once complete.

Note: All required documents must be received by the school to finalize the registration. Missing documents will cause processing delays.

The screenshot shows the 'DOCUMENTS' section of the 'The Excel Center Online Registration' portal. The left sidebar is the same as the previous screenshot, with 'Documents' highlighted. The main content area is titled 'DOCUMENTS' and '2022-2023'. It includes a 'Family' section for 'Primary Home Address Verification' and a 'Students' section for 'Michael Knight'. Each section has a checkbox for 'I will deliver a hard copy to the school instead of uploading it.', a 'Document Type' dropdown, and an 'Upload' button. Below these sections is a table listing documents for Michael Knight: 'Home Language Survey' and 'AZ Residency Form'. At the bottom, there are 'Previous' and 'Save And Continue' buttons.

Student	Document
Michael Knight	Home Language Survey
	AZ Residency Form

Once your registration is complete, click “Review” to review the data before submitting.

The Excel Center Online Registration

Arizona Goodwill Education Services
Good morning, Michael Knight, 3/22/2023

REVIEW/SUBMIT 2022-2023

[Review](#)

Review allows you to confirm all data entered during the OLR process to ensure accuracy. When complete, press Submit below:

Status	Student	Grade Level	School Selection	Comments
Ready To Submit	Michael Knight	12	1. The Excel Center - Papago	

[< Previous](#) [Review](#)

Once the information is accurate, check the box to verify the data is correct and click “Submit”.

Family

Primary Home Address Verification:
Hardcopy will be provided.

Students

Michael A Knight
Birth Verification:
Hardcopy will be provided.

Student	Document
Michael A Knight	Home Language Survey
	AZ Residency Form

[Download All Documents](#)

☒ I have reviewed all registration data and verified that it is correct

[< Previous](#) [Submit](#)

When prompted, click “OK” to submit the registration to the Excel Center.

Confirm

Pressing OK will submit the student OLR information for the 2022-2023 school year. From this point on you will not be able to make any further changes to the OLR information in this portal; however, you may return to The Excel Center Online Registration to check the status of your submission.

[OK](#) [Cancel](#)

A confirmation like the following will be received once the registration has been submitted.

Arizona Goodwill Education Services

Good morning, Michael Knight, 3/28/2023

2022-2023

2022-2023 OLR

Status

Thank you for completing the Online Registration process. Your registration form has been successfully submitted. Should you have any questions in the meantime, please contact The Excel Center at 602-535-4401.

The status of your registration(s) that are in progress can be found on the [status page](#)

Result from selecting Status button:

Arizona Goodwill Education Services

Good morning, Michael Knight, 3/28/2023

Online Registration

2022-2023 The Excel Center Online Registration

Review

Submitted: 3/28/2023 8:14 AM

Status	Last Name	First Name	Grade	School Name	Comments
Waiting	Knight	Michael	12	The Excel Center - Papago: Waiting	

An email confirmation will also be received to indicate a successful submission.

Synergy®
Student Information System

Message sent from Arizona Goodwill Education Services

Dear Michael Knight,

The registration(s) for Michael Knight have been successfully submitted. Should you have any questions in the meantime, please contact the school at 602-535-4401.

Thank you,

The Excel Center

This is an automated email. Please do not respond to this message.

Check Status

During the review process, communication will be sent from the school, but the student can also check the registration status online. [Click here](#) to login and display the status of registration.